

East Central Indiana Emergency Communications Group

Constitution and Bylaws

Preamble:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Emergency Communications, constitute ourselves East Central Indiana Emergency Communications Group, known as EmComm ECI and enact this constitution as our governing law. We are a group of public service minded amateur radio operators interested in providing reliable and coordinated public service and emergency communications to our local communities and in promoting a positive public image of the Amateur Radio Service through professional behavior and proper radio operating practices. It shall be our purpose to serve the Yorktown/ Mt. Pleasant Twp. Fire Department by providing emergency communication assistance, further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

Purpose: Article I

EmComm ECI is organized exclusively for charitable, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Membership: Article II

All persons interested in emergency communications shall be eligible for membership. Membership shall be by application and appointment upon such terms as the group shall provide in its by-laws.

Board of Directors: Article III

Section 1: The Board of Directors shall consist of the Chief Executive Officer, Vice-President, Secretary-Treasurer, Communications Director, and Fire Department Liaison.

Section 2: The Board of Directors shall have one-year terms with elections held annually in November except for Fire Department Liaison which shall be the Fire Chief or the Chief's designee. Newly elected board members shall take office on January 1 of the following year.

Duties of the Board: Article IV

Section 1: The Chief Executive Officer shall preside at all meetings, and according to Robert's Rules of Order. He/She shall enforce due observance of this Constitution and By-laws, decide all questions of order, sign all official documents adopted by the group, and perform all other duties pertaining to the office.

Section 2: The Vice-President shall assume all the duties of the Chief Executive Officer in his/her absence. In addition, he/she shall organize group training and public/media relations.

Section 3: The Secretary-Treasurer shall keep a record of the proceedings of all meetings, keep a roll of all members, keep a record of any group owned property, accept membership applications, carry on all correspondence for the group, read any communications for the group at each meeting, and E-mail meeting notices to each member, when applicable. He/She shall receive and receipt for all monies paid to the group, keep an accurate account of all monies received and expended, pay no bills without proper authorization from the Board. He/She shall submit an itemized statement of receipts and disbursements to the Board monthly at the meeting. Upon leaving the position he/she shall return all items belonging to the group in his/her possession to his/her successor.

Section 4: The Communications Director shall be directly responsible for overseeing all public service and emergency communication operations. He/She shall assist the Vice-President in performing his regular duties. He/She shall be responsible for maintaining all group equipment in a ready and useable condition.

Section 5: The Fire Department Liaison shall maintain a close relationship with the Yorktown/Mt. Pleasant Township Fire Department and provide information about the group to the Fire Department as needed or provide information from the Fire Department to the group as needed.

Meetings: Article V

The By-Laws shall provide for regular and special meetings. Robert's Rules of Order shall govern all proceedings.

Dues: Article VI

The Board of Directors shall levy upon the membership such dues or assessments as shall be deemed necessary for the business of the organization. Nonpayment of such dues or assessments shall be cause for expulsion from the group.

Amendments: Article VII

This Constitution or By-laws may be amended by a majority vote of the Board of Directors. Proposals for amendments shall be submitted in writing at a regular meeting and be voted on at the next executive meeting, provided the Board of Directors has been notified at least 24 hours before, of the intent to amend the Constitution and/or By-laws at said executive meeting.

By-Laws

1. Secretary-Treasurer -It shall be the duty of the Secretary-Treasurer to keep the Constitution and By-laws of the group and have the same with him/her at every meeting. He/She shall note all amendments, changes and additions on the Constitution and shall permit it to be consulted by group members upon request.
2. Membership -Full Individual membership is open to licensed amateur radio operators. Applications for membership shall be submitted to the Secretary-Treasurer, who will present the application to the Board of Directors for consideration.
3. Meetings -Regular meetings shall be held on the first Saturday of each calendar month at 10 AM. Executive Board meetings shall be held as needed on the first Saturday of each calendar month at 9:30AM or when called by the Chief Executive Officer.
4. Dues -Annual membership dues of \$25 are payable on January 1st each year. Nonpayment of dues by April 1st shall result in having membership suspended until dues payment is received.
5. Committees -The Chief Executive Officer shall have the authority to appoint specialized committees to study and investigate specific ideas.
6. All members shall join the American Radio Relay League and keep such membership current as long as they are a group member.
8. Conflict of Interest -Should a conflict of interest arise involving a voting member of the group, the member involved with the conflict shall abstain from voting on the matter.
7. Dissolution -Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

Joseph Krupa, CEO

Gil Wilson, Vice President

Josh Beeson, Communications Director

Bonnie Krupa, Secretary/Treasurer

Rick Hannan, YFD liaison